

# Microsoft Visio – Printing




## Printing Visio Documents

### Print Preview

It can be quite useful to see your drawing before you print it.

- Choose **Print Preview** from the **File** menu.

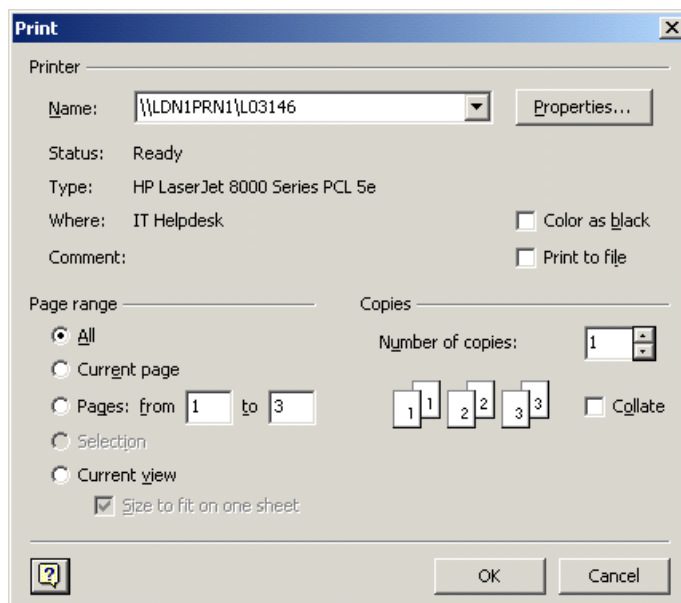
**OR**

- Choose the Print Preview icon  from the Standard Toolbar.
- When you have finished previewing your drawing, choose **Close** from the **Print Preview** toolbar:



### Printing your Drawing

- From the **File** menu, select **Print**:



- The Page Range section gives the following choices:

**All** Prints every page in the drawing file in the order in which they appear.

**Current Page** Prints the currently displayed drawing page.

**Pages:** Prints only the specific range of pages

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identified by the values you type in the **From** and **To** boxes.

**Selection** Prints the currently selected shapes.

**Current View** Prints the part of the drawing that shows in the program window.

- Make your choice and choose **OK**.