

Microsoft Excel - Importing Data from other Applications



Importing Data from other Applications.

Getting Data from Access.

Excel can analyze data from various different data sources.

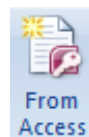
Access data can be converted into an Excel worksheet for analysis.

You can either export the object (table) containing the data directly from access or use the following process to import it using Excel's importing feature.

The following example we will import the 'Customers table' from the Access database 'Northwind'.

1. **Select** the worksheet were you require the imported data to be stored.

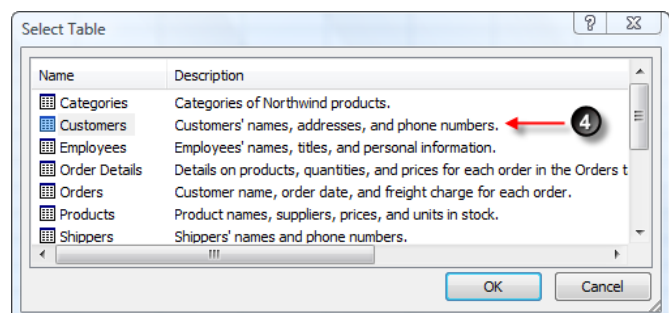
2. **Select** from the Ribbon **Data** → **From Access**.



3. Select the database that contains the data you require to import. In this case the Access 'Northwind' database.

4. Select the required table.

Click **Ok**.

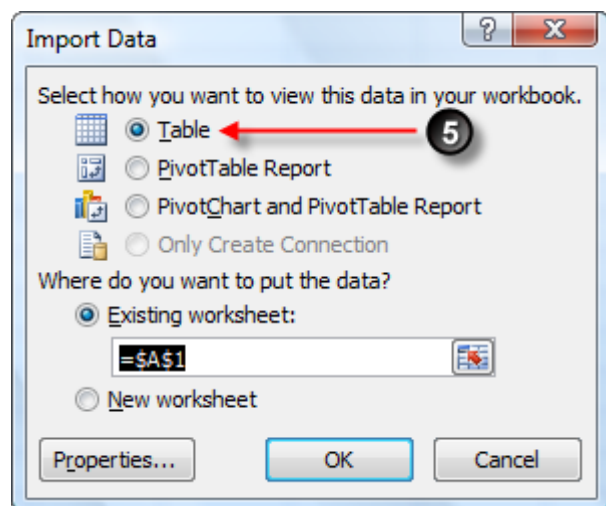


5. **Select** how you wish to analyze the data.

Table

or

PivotTable format.





Charis Alexandra Training Ltd

Results.

	A	B	C	D	E
1	CustomerID	CompanyName	ContactName	ContactTitle	Address
2	ALFKI	Alfreds Futterkiste	Maria Anders	Sales Representative	Obere Str. 57
3	ANATR	Ana Trujillo Emparedados y helados	Ana Trujillo	Owner	Avda. de la Constitución 2222
4	ANTON	Antonio Moreno Taquería	Antonio Moreno	Owner	Mataderos 2312
5	AROUT	Around the Horn	Thomas Hardy	Sales Representative	120 Hanover Sq.
6	BERGS	Berglunds snabbköp	Christina Berglund	Order Administrator	Berguvsvägen 8
7	BLAUS	Blauer See Delikatessen	Hanna Moos	Sales Representative	Forsterstr. 57
8	BLONP	Blondel père et fils	Frédérique Citeaux	Marketing Manager	24, place Kléber
9	BOLID	Bólido Comidas preparadas	Martín Sommer	Owner	C/ Araquil, 67
10	BONAP	Bon app'	Laurence Lebihan	Owner	12, rue des Bouchers
11	BOTTM	Bottom-Dollar Markets	Elizabeth Lincoln	Accounting Manager	23 Tsawassen Blvd.
12	BSBEV	B's Beverages	Victoria Ashworth	Sales Representative	Fauntleroy Circus
13	CACTU	Cactus Comidas para llevar	Patricio Simpson	Sales Agent	Cerrito 333
14	CENTC	Centro comercial Moctezuma	Francisco Chang	Marketing Manager	Sierras de Granada 9993
15	CHOPS	Chop-suey Chinese	Yang Wang	Owner	Hauptstr. 29
16	COMMI	Comércio Mineiro	Pedro Afonso	Sales Associate	Av. dos Lusíadas, 23
17	CONSH	Consolidated Holdings	Elizabeth Brown	Sales Representative	Berkeley Gardens12 Brewery
18	DRACD	Drachenblut Delikatessen	Sven Ottlieb	Order Administrator	Walsertweg 21
19	DUMON	Du monde entier	Janine Labrune	Owner	67, rue des Cinquante Otages
20	EASTC	Eastern Connection	Ann Devon	Sales Agent	35 King George
21	FRNSH	Forest Handel	Roland Mendel	Sales Manager	Kirchgasgen 6